



HAXBY TOWN COUNCIL

Council Office, The Memorial Hall, The Village, Haxby, York, YO32 3HT.

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AGENDA STAFFING COMMITTEE MEETING

24 July 2024

Dear Councillor,

You are hereby summoned to attend a meeting of the Staffing Committee to be held on Wednesday 31 July 2024 at 5pm in the council office, Memorial Hall, Haxby.

Yours faithfully,

Alan J Draper
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal council meeting, though not, under current legislation, of the public participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Election of chairman

To elect the chairman of the Staffing Committee for the 2024-25 council year.

2. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

3. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

4. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with The Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the monitoring officer.

5. Election of vice-chairman

To elect the vice-chairman of the Staffing Committee for the 2024-25 council year.

6. Committee membership

To note the membership of the Staffing Committee, as decided by the full council on 20 May 2024.

7. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to the committee's remit and not relate to the individual affairs of either the questioner or any other named person.

8. Minutes of the previous meeting

To approve the minutes of the Staffing Committee meeting held on 1 May 2024.

9. Terms of reference

To review the Staffing Committee's terms of reference, with any resultant recommendations to be referred to the full council.

10. Budget 2024-25 and 2025-26

As requested by the Finance Committee (minute no. F13/2024), to consider any budgetary requirements for the current year and next year.

11. Exclusion of public and press

Due to the confidential nature of the business to be transacted, it is advisable and in the public interest that the public and press be excluded and that they are instructed to withdraw.

12. Staffing matters

To consider the following matters:

- a) Review of any impact of councillors' behaviour on members of staff.
- b) Update on new members of staff and to reaffirm the respective appointments.
- c) Other staffing matters.

13. Next meeting

To confirm the date of the next Staffing Committee meeting.